

MSSPA BOARD OF DIRECTORS
December 20, 2007

Present

Chuck Mogilevsky	Cassy Furo
Rob Sundry	Eryn Warne
Betsy Maloney	Dave Mahler
Leann Slama	Samantha Thompson
Tom Richards	Karen Charles

Absent

John Montilino
Michelle Erickson
Katie Lee
William Leaf
Bill Pierro
Lori Suvalsky

Meeting called to order

Minutes/agenda reviewed – move to approve Dave, 2nd Cassy – all in favor - **APPROVED**

Strategic Plan Overview:

- New plan takes us to 2014
- Enrollment projections include a plan to “over enroll” by 10%
- Management of goals & objectives (from page 15 of plan)
 - Focus groups will assist in execution of goals
 - Board should review plan and give feedback & help with execution of goals

Facility Usage Policy:

- From the Hopkins policy, prices listed, need staff schedule for building supervision
- Groups will need permit (\$10 fee), own insurance, cafeteria usage through Royal Cuisine
- Our staff must be hired by the renting group to run equipment
- School retains right to deny access to groups deemed inappropriate for this setting

Move to approve policy – Tom, 2nd Cassy – all in favor – APPROVED

Administrative Update:

- Facility
 - Custodial services are improving
 - Heating system remains sporadic
- 5 Security cameras will be installed over break
- Recruitment/Enrollment
 - Enrollment is at 211 (have 9 students starting next semester)
 - Have 18 applications for next year; info meetings starting in January
 - Intent to enroll for returning students has been sent out
 - Marketing idea - using alumni/newly accepted (to college) students
- Finance
 - Auditor will present plan at the January Board meeting
 - Working on how to get collateral credit for when balance goes over \$100,000
- Staffing
 - Spanish teacher applications coming in
 - Long term subs due to maternity leaves, have aps for dance & science, theater covered by Marie Williams
- Grants
 - Betsy working on General Mills (after January 1)

- Looking at McKnight for February 1
- Student Discipline
 - Four students withdrawing due to drug related issues, assault
 - Fifth might withdraw due to terroristic threats
- Transportation
 - Plan still in place with Hopkins – will finalize the contract by 4/1/08
 - Want to add a southwest route
- Curriculum
 - Gifted & Talented started a Knowledge Bowl Team
 - Alison is working on a process for identifying G&T students
 - Differentiated instruction training is on-going
 - Still considering J-term for next year
- Other
 - Parent concern raised about low income families paying for senior trip to NYC – shared with her that we have a policy for scholarships

Financial Update:

- We are in SOD by 0.09%, waiting on State decision on 7 students from last year, decision available in January but financial report due in December
- Insurance check from last year's robbery might come arrive in time
- We have a current fund balance of \$69,000
- Projections indicate we will be out of SOD by school year end

Committee Update:

- Finance Committee:
 - Compiling information on comparable salary scales in the area
 - Ask letter went out last week
 - Reception being planned for Spark contributors at the Southern Show
- Marketing Committee:
 - At next meeting, plan to give the few areas of concentration, costs, projected return

**At next meeting (January), need to start planning board transitions – so think ahead!

Meeting adjourned – move by Dave, 2nd by Betsy