

MINUTES

MAIN STREET SCHOOL OF PERFORMING ARTS

BOARD OF DIRECTORS MINUTES

AUGUST 11, 2005

IN ATTENDANCE:

- Bill Pierro
- Betsy Maloney
- Alan Strauss
- Lori Suvalsky
- Chuck Mogilevsky
- Melissa Cohen
- Karen Charles
- Dave Mahler

ABSENT:

- Tom Richards
- Miatta Foluke

1. CALL TO ORDER

Meeting was called to order at 7:10 by Dave Mahler as only remaining board officer present

2. AGENDA REVIEW

Members were given a chance to review the agenda to approve Bill moved to accept the agenda, Chuck 2nd motion

Vote: YES – agenda approved

3. BOARD ELECTIONS

Betsy requested review of responsibilities for various positions—reviewed by Dave Mahler with discussion from other members

Chair: Bill Pierro expressed interest, Dave nominated Bill; Karen nominated Miatta, unclear if she is interested; Alan requested each candidate explain what they would bring to position before election held

Vote: Bill—5; Miatta—2

Bill elected new board chair

Vice-Chair: Karen nominated Chuck, who accepted nomination; Bill nominated Betsy, who accepted nomination; Both explained what they would bring to position

Vote: Chuck—4; Betsy—2

Chuck elected vice-chair

Treasurer: Lori nominated Dave, who accepted nomination; (Karen interjected that a co-treasurer would be helpful—all agreed); Bill nominated Alan, who accepted nomination

Vote: Team of Dave as treasurer and Alan as co-treasurer was unanimously voted in

Dave & Alan elected as treasurer team

Secretary: Bill nominated Lori for secretary, who accepted; No other nominations

Vote: Lori was unanimously voted in

Lori elected secretary

4. MINUTES REVIEW

Several clarifications were requested & provided – Stages contract; Mr. Leaf’s contract transition from Stages to MSSPA. Dave motioned to accept minutes, 2nd by Lori

Vote: unanimously accepted

5. ACTION ITEMS

No other action items identified

6. DISCUSSION ITEMS

Chemistry lab: Over budget \$30,000—plumbing, gas, etc.—was discussed as need with grant writer; Reviewed asbestos incident with ceiling, fixed; Lab tables in, ready for installation—Bill suggested including board in budget estimates of this magnitude in the future to use expertise of members

Community involvement: Participated in Raspberry Festival; 8/7 Uptown Arts Festival; 8/20 Calhoun Square music students to perform

Computer lab: Line of credit to be used—need 14 computer tables, computers on the way; within budget for these items—Bill offered to look for some at re-use center

Enrollment/recruitment: Current enrollment at 165—noted to be very dynamic right now; Melissa requested getting literature on how we advertise for students

Line of credit: Approx. \$5,000 left at this point; hold-back from State coming in 3 parts (see handout from meeting)

Staffing: Markeysha’s last day 8/10, replacement (Jackie) starts next Tuesday; English, Special Ed, Math teachers hired; Karen has prospectives for chem teacher position

Transportation: 4 options available now; Reviewed NW Metro's proposal (\$36,330), but another option in the works, expect bid from Positive Connections tomorrow—then final decision will be made—within budget

- Transportation survey indicates this has helped enrollment significantly

7. QUESTIONS FROM BOARD

Betsy had questions regarding Bill's comments about getting bids and involving board members, etc. Bill explained that this is not meant to exclude Karen from process but involve people who may have expertise in certain areas to be sure we always get the best deal

Dave commented also that we have to be careful about not relying on Marv for estimates if he doesn't have expertise in the area

Karen added that these decisions were unfortunately made during a time crunch, which allowed less time for review of options

Dave reminded board members that MAPS facilitator from retreat helped us to understand where board should get involved and where not

Member asked about what grant writer falls under—Bill answered that work can be done outside and reported in steering committee (see below) will set some parameters

8. FINANCIAL REPORT

Judith Darling from Beltz & Assoc. having some problems with Hopkins giving all info needed; Karen reviewed problems with last year's estimate with State payments

Dave feels estimating budget with enrollment of 165 is good estimate—Karen confirmed, as all but 4 of them have registered as of this time

Before chem lab issue, would have had \$16,859 surplus—now this less \$30,000

Dave suggested that he give this report to Judith so she can provide this info each month after bills paid

Alan asked about what State's expectations are for reporting—Dave clarified

May have some savings in budget from new hires (admin. asst. and chem teacher may be lower)

Alan asked if it would make sense to separate out capital budget from operating budget

9. MARKETING

Mailer just went out—hopeful it will increase #'s

Karen reported we are trying to get ap for enrollment on line—can then just e-mail in

Melissa asked about how advertisement was done last year and now; expressed ideas of what would catch the eye of prospective students

Betsy commented that it is very important to have the PR person work with the arts teacher so shows will be marketed appropriately

10. PTO REPORT

Lori reviewed summer's activities—Raspberry Festival, mural packet for new student orientation, fall family festival – encourage board members to attend

11. NEW BUSINESS

Board agenda/schedule: Thursday of every month suggested – numerous conflicts, settled on 2nd Thursday except October—then will be 10/18 at 7:30PM to accommodate Yom Kippur

Discussed board recruitment—especially teachers; Bill will call Tom Richards to find out if he plans to stay on board

Selected committee for strategic planning/policy planning with MAP—Chuck volunteered, Betsy & Bill will help

Lori will do agenda—need to get info out at least 1 week before meeting—board members are requested to respond to Lori if not able to attend; Will attempt to get minutes out within 1 week of last Meeting

12. ADJOURN

Dave moved to adjourn meeting

Lori 2nd motion

Vote: All agreed

Meeting adjourned at 8:50pm

NEXT MEETING: SEPTEMBER 8, 2005 7PM